



Meeting Title: Regular/Monthly Board Meeting

RECAP

03/13/07

7:15 PM

SARAH'S OFFICE

MEETING CALLED BY	Sarah Holmes, Vice President
TYPE OF MEETING	Regular/Monthly Board Meeting
FACILITATOR	
NOTE TAKER	Leo Monroe, Secretary
TIMEKEEPER	
ATTENDEES	Sarah Holmes (Vice-President), Leo Monroe (Secretary), Marianne Brouilliette (Treasurer), Fred Richter, Jamie Maury, Holland Morgan

Guest:

Absent: Ernie Lee (President), Robert (Bob) Dunn

Agenda topics

AGENDA / MINUTES PRESENTATION

SARAH

DISCUSSION	<ul style="list-style-type: none"> Board Vice President presented agenda. January Board Meeting Minutes recalled from being tabled in February; February 2007 Board Meeting Minutes & January 2007 Working Meeting Minutes were presented. 	
CONCLUSIONS	<ul style="list-style-type: none"> Agenda – Motion made to accept; it was seconded; a vote taken; motion passed. Agenda accepted. Minutes – Motion made to accept; it was seconded; a vote taken; motion passed. All Minutes accepted. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

FINANCIAL REPORT

MARIANNE

DISCUSSION	<ul style="list-style-type: none"> Marianne reported account balance as of February 28, 2007 Fred asked about regular disbursements. -It was identified that the cellular phone, PO Box, & rent were regular disbursements. -It was identified that the stipend to a program coordinator ceased as of January 2007. It was noted that there is currently no new grant monies in the budget 	
CONCLUSIONS	<ul style="list-style-type: none"> <u>ending balance</u>: \$6820.20 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

ACTION HISTORY LOG

LEO

DISCUSSION	<ul style="list-style-type: none"> Leo read the summary of open action items 	
	•	
CONCLUSIONS	<ul style="list-style-type: none"> Open items 11,13,15,16,17,18,19,20,21 were done/complete as of 3/13/07 	
	♦	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
♦ Create board member role descriptions & provide draft for board review	Established committee (Jamie, Fred, Ernie)	In progress
♦ Identify board members & volunteers willing to assist with grant requests – there had been few responses on grant leads	Marianne	In progress

DASHBOARD REPORT

ALL

DISCUSSION	<ul style="list-style-type: none"> There had been five attendees at youth meetings in February There had been 7 callers in February There had been two e-mail inquiries Ernie attended a meeting with Thomas Lockamy – 2/23/07 Friends of Stand Out Youth Gathering held – 2/25/07 	
CONCLUSIONS	•	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

POLICE LIAISON

LEO

DISCUSSION	<ul style="list-style-type: none"> Leo reported on his attendance at the monthly meeting on 3/6/07 Leo stated that he was willing to serve as the regular attendee to the meetings on behalf of SOY 	
	♦ Leo reported that mission & vision statements were generated, as well as a name for the collaborative.	
	♦ Leo reported that an update of the status of the liaison efforts will be reported at the FCN Oyster Roast later in the month	
CONCLUSIONS	<ul style="list-style-type: none"> Holland made a motion to make Leo the monthly representative to the liaison meetings; it was seconded; vote taken. Motion passed. Next meeting is 4/2/07 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

BACKGROUND CHECKS

HOLLAND

DISCUSSION	<ul style="list-style-type: none"> In progress for those who participated in recent facilitator training 	
CONCLUSIONS	•	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

GRANTS/FUND RAISING		MARIANNE	
DISCUSSION	<ul style="list-style-type: none"> ◆ Marianne identified twelve potential opportunities to be screened ◆ Marianne reported that she attended a Parents & Friends of Lesbians & Gays (PFLAG) event in Atlanta, GA & gathered information at the event ◆ Jamie referenced Human Rights Campaign (HRC) & corporate sponsors as potential opportunities ◆ Fred referenced regional/local businesses as opportunities ◆ Fred asked about the timing for sending out a fund raising letter 		
CONCLUSIONS	<ul style="list-style-type: none"> • Fred said that he is willing to generate a fund raising letter • Sarah said that she was willing to generate a need/goals list that could be referenced in the letter 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
◆ Generate a fund raising letter	Fred	In progress	
◆ Submit update of grant opportunities to board members	Marianne	In progress	

FRIENDS OF STAND OUT GATHERING		HOLLAND	
DISCUSSION	<ul style="list-style-type: none"> • Holland reported that there was a positive turnout of persons willing to support the organization 		
CONCLUSIONS	A thank you note needs to be submitted to Johnny Baker acknowledging the donated food trays		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Send thank you note	Leo	3/2007	

LETTERS/VOLUNTEER RESPONSE & INTRODUCTORY		FRED	
DISCUSSION	<ul style="list-style-type: none"> • Development of the Volunteer Response letter is in progress between Fred & Bob • The Introductory letters have been completed & mailed • Fred proposed sending updates to the school counselors in the form of a newsletter letting them know of the activities of SOY 		
CONCLUSIONS	◆ Refinement of Volunteer Response letter is needed		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Complete Volunteer Response letter	Bob & Fred		

SOY ARTICLE IN FCN NEWSLETTER		HOLLAND	
DISCUSSION	<ul style="list-style-type: none"> • In progress between Bob & Holland • Holland pointed out that the quarterly schedule for facilitator trainings would be included in the article 		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Submit article to FCN for publication	Holland/Bob		

E-MAIL DISTRIBUTION		MARIANNE	
DISCUSSION	<ul style="list-style-type: none"> • Marianne reported that Bob's new work load limits his ability to monitor the e-mail activity on the SOY web site 		
CONCLUSIONS	It may be possible that a facilitator could monitor the e-mail		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Check with Tray & Richard	Marianne		

ALTERNATIVE YOUTH MEETING SPACE

HOLLAND

DISCUSSION	<ul style="list-style-type: none"> Holland stated that he was in communications with an area church 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue communication with the church	Holland	

YOUTH & HIGH SCHOOL MEETINGS

SARAH

DISCUSSION	<ul style="list-style-type: none"> Youth & one parent have been in attendance Next Rainbow Club (high school) meeting pending notice from the school(s) 	
CONCLUSIONS	Attendance continues to vary	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

COURT APPOINTED SPECIAL ADVOCATE
(CASA) PRESENTATION

HOLLAND

DISCUSSION	<ul style="list-style-type: none"> Holland reported that he & Allison presented information & the video <u>Trevor</u> to 22 attendees of CASA's monthly board meeting They also responded to questions & gave out literature & SOY brochures Feedback was positive 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

FACILITATOR TRAINING MANUAL

HOLLAND

DISCUSSION	<ul style="list-style-type: none"> Holland distributed an updated version of a manual for review Jamie expressed interest in including a statement in the Conduct Policy portion of the manual that says no alcohol should be consumed by a facilitator prior to a youth meeting Holland said that in the Facilitator Protocol portion he wanted to add that youth should not be left unattended while they wait for their transportation after a meeting 	
CONCLUSIONS	The manual is accepted in draft form pending further update	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete updates	Holland	In progress

PROGRAM COORDINATOR POSITION

DISCUSSION	<ul style="list-style-type: none"> Jamie asked about the status of filling the coordinator position 	
CONCLUSIONS	A motion was made to hold the position vacant for another three months; it was seconded; vote taken. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Monitor coverage of tasks that coordinator would address to ensure youth are served	All	

FUNDS FOR YOUTH GROUPS

FRED

DISCUSSION	<ul style="list-style-type: none"> Fred asked about making monies available to high school groups 	
CONCLUSIONS	Further discussion tabled until April board meeting	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

OBSERVERS	None
RESOURCE PERSONS	None
SPECIAL NOTES	The next board meeting was set for April 10, 2007 at 7:00 PM at Ernie's office space
	Meeting adjourned 8:30 PM