



Meeting Title: Regular/Monthly Board Meeting

RECAP

04/10/07

7:15 PM

ERNIE'S OFFICE

MEETING CALLED BY	Ernie Lee, President
TYPE OF MEETING	Regular/Monthly Board Meeting
FACILITATOR	
NOTE TAKER	Leo Monroe, Secretary
TIMEKEEPER	
ATTENDEES	Ernie Lee (President), Sarah Holmes (Vice-President), Leo Monroe (Secretary), Robert (Bob) Dunn, Jamie Maury

Guest:

Absent: Marianne Brouillette (Treasurer), Fred Richter , Holland Morgan

Agenda topics

AGENDA / MINUTES PRESENTATION

ERNIE

DISCUSSION	<ul style="list-style-type: none"> No agenda available 	
	<ul style="list-style-type: none"> March 2007 Board Meeting Minutes were presented. Noted changes included <ul style="list-style-type: none"> -Under Grants/Fund Raising, Jamie agreed to help Marianne sort through funding sources -Under Funds for Youth Groups, Jamie agreed to prepare an application process for teen groups to apply for monies from SOY 	
CONCLUSIONS	<ul style="list-style-type: none"> Agenda – Summary of March Minutes used as a substitute agenda. 	
	<ul style="list-style-type: none"> Minutes – Motion made to accept with noted changes; it was seconded; a vote taken; motion passed. Minutes accepted. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

FINANCIAL REPORT

MARIANNE

DISCUSSION	<ul style="list-style-type: none"> No report available 	
	<ul style="list-style-type: none"> 	
CONCLUSIONS	<ul style="list-style-type: none"> Tabled until May Board Meeting 	
	<ul style="list-style-type: none"> 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

ACTION HISTORY LOG

ALL

DISCUSSION	<ul style="list-style-type: none"> It was noted that the board member descriptions/responsibilities were an open action item 	
	<ul style="list-style-type: none"> Grant/funding research is ongoing Bob said that he could help establish a database to manage the collected information related to grant opportunities Ernie identified that he had a list of persons to whom he wanted to send the fund raising letter that Fred was developing 	
CONCLUSIONS	<ul style="list-style-type: none"> subcommittee that was established related to developing the descriptions will continue to work 	
	♦	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
♦ Create board member role descriptions & provide draft for board review	Established committee (Jamie, Fred, Ernie)	June 2007
♦ Continue to research grant opportunities	Marianne & Jamie	In progress

DASHBOARD REPORT

ALL

DISCUSSION	<ul style="list-style-type: none"> Refer to update report prepared by Bob 	
CONCLUSIONS	<ul style="list-style-type: none"> 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

POLICE LIAISON

LEO

DISCUSSION	<ul style="list-style-type: none"> The April meeting had been cancelled 	
	♦	
CONCLUSIONS	<ul style="list-style-type: none"> 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

BACKGROUND CHECKS

ERNIE & BOB

DISCUSSION	<ul style="list-style-type: none"> In progress for four (4) pending facilitators 	
CONCLUSIONS	<ul style="list-style-type: none"> 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Follow-up on status of background checks	Ernie	4/2007

GRANTS/FUND RAISING		MARIANNE	
DISCUSSION	♦ Jamie will work with Marianne in sorting through grant opportunities		
CONCLUSIONS			
• Funding opportunities in review			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
♦ Submit update of grant opportunities to board members	Marianne & Jamie	In progress	

LETTERS/VOLUNTEER RESPONSE & INTRODUCTORY		
DISCUSSION	• Draft of the Volunteer Response letter was done by Fred	
CONCLUSIONS	♦ Final draft of Volunteer Response letter is needed	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Forward Completed Volunteer Response letter	Fred	4/2007

SOY ARTICLE IN FCN NEWSLETTER		
DISCUSSION	• In progress between Bob & Holland	
CONCLUSIONS	♦ Ernie will communicate to Holland that Bob is willing to provide information bullets, & ask Holland if he could prepare the article	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit article to FCN for publication	Holland	4/2007

ALTERNATIVE YOUTH MEETING SPACE		
DISCUSSION	• Tabled until May's Board Meeting	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

YOUTH & HIGH SCHOOL MEETINGS		SARAH & BOB	
DISCUSSION	<ul style="list-style-type: none"> • Sarah reported that on the night that she facilitated, Tray co-facilitated & that 3 youth were in attendance • Bob commented that he has observed that the youth tend to attend the meetings so as to communicate with others like themselves, not out of concern of dealing with their sexual orientation. • Bob proposed the idea of changing the format of the meetings to a social theme as opposed to a support theme 		
	<ul style="list-style-type: none"> ♦ Next Rainbow Club (high school) meeting pending notice from the school(s) ♦ Bob reported that there was no meeting in March. There seems to be a lack of effort on behalf of the student group sponsors to help coordinate visits by SOY ♦ It was noted that there are time constraints on behalf of SOY representatives; therefore, it is important for the school groups to make an effort as well. 		
CONCLUSIONS	<ul style="list-style-type: none"> ♦ Attendance continues to vary @ SOY youth meetings ♦ Jamie suggested inviting the High School sponsors to the next board meeting 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Invite High School sponsors	Bob	4/2007	

FACILITATOR TRAINING MANUAL

ERNIE

DISCUSSION	<ul style="list-style-type: none"> Ernie distributed an updated version of the manual as completed by Holland Ernie said that he has been asked to conduct a presentation and feels as though the manual will serve as a good guide It was noted that the pool of available facilitators needs to continue to grow Sarah suggested tailoring volunteer recruitment to specific needs of SOY 	
CONCLUSIONS	<ul style="list-style-type: none"> The manual remains accepted in draft form pending further update Bob emphasized the need to follow-up with those who attended the Friends of SOY gathering & expressed interest in helping the organization -Bob asked about a consolidated list of persons who were invited to the gathering --Ernie will ask Holland about generating a consolidated list Jamie suggested placing an add in FCN newsletter related to recruiting volunteers using the Volunteer Response Letter being generated by Fred -The ad needs to state that the volunteers have to attend the facilitator training sessions 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
◆ Complete updates to the training manual	Holland	In progress
◆ Obtain a consolidated list of persons who were invited to the Friends of SOY gathering	Holland	5/2007
◆ Generate a volunteer recruitment letter for FCN newsletter	Ernie	4/2007

PROGRAM COORDINATOR POSITION

DISCUSSION	<ul style="list-style-type: none"> The coordinator position remains vacant Jamie & Bob suggested that a coordinator could help with communicating with the high school groups & other outreach opportunities Ernie emphasized the need to define the responsibilities of the coordinator 	
CONCLUSIONS	Start to identify potential candidates	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Monitor coverage of tasks that coordinator would address to ensure youth are served	All	

FUNDS FOR YOUTH GROUPS

DISCUSSION	<ul style="list-style-type: none"> Jamie presented a draft application process Need to add to whom to make funds payable Bob agreed to format the draft using the SOY header & logo 	
CONCLUSIONS	◆ Need to further establish parameters/guidelines for awarding the micro-grants: award amounts & frequency of awards among some parameters	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review & update the application & awarding process	All	5/2007

WEBSITE UPDATES

BOB

DISCUSSION	<ul style="list-style-type: none"> The site had been compromised twice, but is corrected & updated through Bob's work with M. Santee -the Events page has meeting dates -the phone number reference has been changed from "Hotline" to "Youth Information Line" -web links can be reviewed Bob stated that a gentleman has contact the organization via phone about establishing a youth group in Warner Robbins, GA and would like to have his/the group's contact information added to SOY's website 	
CONCLUSIONS	<ul style="list-style-type: none"> Board members will review website & provide comment Board support for including Warner Robbins on the website 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
◆ Board members will review website & provide comment	All	5/2007

SAVANNAH-CHATHAM SCHOOL SYSTEM

ERNIE

DISCUSSION	<ul style="list-style-type: none"> Ernie stated that he will contact school superintendent in an effort to follow-up on the original meeting they had, and to discuss school counselors and their supervisors 	
CONCLUSIONS	◆	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Superintendent Lockamy	Ernie	5/2007

BOARD MEMBERSHIP

ALL

DISCUSSION	<ul style="list-style-type: none"> there is a need to start considering a search for new members there is a need to evaluate and define a rotation cycle of members 	
CONCLUSIONS	Members to start considering persons to invite to the board	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review By-laws as related to board member rotations	Ernie	5/2007

BROCHURES

DISCUSSION	<ul style="list-style-type: none"> there are no more brochures available, more need to be ordered it was agreed to have 1500 brochures printed 	
CONCLUSIONS	<ul style="list-style-type: none"> ◆ Sarah will research information related to the original print job ◆ Bob will research information related to competitive printing operations ◆ Information that needs updating on the new brochures include <ul style="list-style-type: none"> -adding the PO Box -changing the reference of the phone line from a "Hotline" to an "Information Line" 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get new brochures printed	Bob/Sarah	5/2007

OBSERVERS	None
RESOURCE PERSONS	None
SPECIAL NOTES	The next board meeting was set for May 8, 2007 at 7:00 PM at Ernie's office space
	Meeting adjourned 8:30 PM