



Meeting Title: Regular/Monthly Board Meeting

RECAP

05/8/07

7:15 PM

ERNIE'S OFFICE

MEETING CALLED BY	Sarah Holmes, Vice-President
TYPE OF MEETING	Regular/Monthly Board Meeting
FACILITATOR	
NOTE TAKER	Leo Monroe, Secretary
TIMEKEEPER	
ATTENDEES	Marianne Brouilliette (Treasurer), Sarah Holmes (Vice-President), Leo Monroe (Secretary), Robert (Bob) Dunn, Fred Richter , Jamie Maury, Holland Morgan

Guest:

Absent: Ernie Lee (President)

Agenda topics

AGENDA / MINUTES PRESENTATION

SARAH

DISCUSSION	<ul style="list-style-type: none"> agenda 	
	<ul style="list-style-type: none"> April 2007 Board Meeting Minutes were presented. 	
CONCLUSIONS		
	<ul style="list-style-type: none"> Minutes – Motion made to accept; it was seconded; a vote taken; motion passed. Minutes accepted. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

FINANCIAL REPORT

MARIANNE

DISCUSSION	<ul style="list-style-type: none"> No printed report available 	
	<ul style="list-style-type: none"> 	
CONCLUSIONS	<ul style="list-style-type: none"> Ending balance as of 5/1/07 = \$6777.78 	
	<ul style="list-style-type: none"> Disbursements = three months of rent, six month web server service, cellular service, annual registration of incorporation Deposits = \$75 contribution & \$221.15 donation from Friends & Company Bowling League 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send thank you note to bowling league	Leo	6/2007

ACTION HISTORY LOG

ALL

DISCUSSION	<ul style="list-style-type: none"> No log available 	
CONCLUSIONS	<ul style="list-style-type: none"> ◆ Tabled until May 2007 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
◆ Generate log	Bob	May 2007

DASHBOARD REPORT

ALL

DISCUSSION	<ul style="list-style-type: none"> Written report not available 	
	<ul style="list-style-type: none"> Noted information: -1 e-mail communication during the April Saturday youth meeting, 7 youth & 1 parent attended during the May Saturday meeting, 2 youth & 1 parent attended 	
	<ul style="list-style-type: none"> Bob asked should youth meetings permanently move to Saturdays -comments indicated that meetings should not permanently move to Saturdays, and that the availability of the scheduled facilitator would indicate the day for the weekly meeting Bob reported that meeting on Saturdays came about via input from the youth. Saturdays offer flexibility provided their school schedules 	
	<ul style="list-style-type: none"> Kayak event for the youth: The idea had been presented by persons who attended the Friends of SOY Gathering in February 2007. -It was agreed that more consideration needs to take place, provided that the persons willing to provide the equipment & sponsor the outing do not operate a kayaking/outdoors business 	
CONCLUSIONS	<ul style="list-style-type: none"> Needed information for dashboard report -Facilitator summaries -phone log 	
	<ul style="list-style-type: none"> ◆ JAMIE WILL ASSIST IN FURTHER RESEARCHING THE KAYAKING OPPORTUNITY 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Acquire facilitators' summaries & phone log	Bob	May 2007
Research kayaking opportunity	Jamie	May 2007

POLICE LIAISON

LEO

DISCUSSION	<ul style="list-style-type: none"> ○ No recent meetings scheduled – pending availability of police department's liaison 	
	<ul style="list-style-type: none"> ◆ A link exists on the FCN website for reporting a concern 	
CONCLUSIONS	<ul style="list-style-type: none"> 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

STATUS OF NEW FACILITATORS

ALL

DISCUSSION	<ul style="list-style-type: none"> In progress for four (4) pending facilitators 	
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CONCLUSIONS	• Next training session will be 6/14/07	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Follow-up on status of background checks	Ernie	5/2007

FACILITATOR TRAINING MANUAL

HOLLAND

DISCUSSION	♦ Pending final review in June 2007	
CONCLUSIONS	•	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
♦ make final changes & present final draft	Holland	June 2007

LETTERS/VOLUNTEER RESPONSE & INTRODUCTORY

FRED

DISCUSSION	<ul style="list-style-type: none"> • Volunteer letter is complete • A fund raising letter is in progress 	
CONCLUSIONS	♦ Final draft of Funding letter is needed	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Forward Completed Funding letter	Fred	6/2007

MEDIA

ALL

DISCUSSION	<ul style="list-style-type: none"> • SOY news article for submission to FCN Newsletter is in progress by Holland • No new changes or updates to the website have taken place. • 	
CONCLUSIONS	♦ Holland will submit an article to FCN by 5/10/07	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit article to FCN for publication	Holland	5/10/07

ALTERNATIVE YOUTH MEETING SPACE

DISCUSSION	<ul style="list-style-type: none"> • Holland's researching an opportunity with a church • FCN invited SOY to return to the FCN office space at no cost 	
CONCLUSIONS	General consensus to return to FCN office space while continuing to search for alternatives	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Follow-up with FCN on the invitation to return to its office space	Bob	5/2007

OUTREACH/YOUTH & HIGH SCHOOL MEETINGS

SARAH & BOB

DISCUSSION	• No new communications with the school groups	
	♦ No new communications with the school superintendent	
CONCLUSIONS	♦ Continue to remain available for the student groups	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NA		

PROGRAM COORDINATOR POSITION

DISCUSSION	<ul style="list-style-type: none"> The coordinator position remains vacant 	
CONCLUSIONS	Action/further discussions tabled	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Monitor coverage of tasks that coordinator would address to ensure youth are served	All	

FUNDS FOR YOUTH GROUPS

DISCUSSION	<ul style="list-style-type: none"> Bob presented the application process as prepared by Jamie formatted using SOY's logo & header Proposal to add a link to the website referencing the opportunity to apply for funds Fred said that he would be willing to receive forwarded e-mail inquiries about funding requests 	
CONCLUSIONS	<ul style="list-style-type: none"> Jamie agreed to prepare a narrative that could be placed on the website referencing the funding opportunities Parameters of requests – applications would be accepted throughout the year. The establishment of cut-off dates would be dependent on review of the volume of inquiries about funding opportunities Award amounts would range from \$50.00 - \$250.00 depending on the proposed project 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Prepare information narrative about funding opportunity	Jamie	6/2007
Review & update the application & awarding process	All	6/2007

BROCHURES

BOB & SARAH

DISCUSSION	<ul style="list-style-type: none"> Printing of more brochures pending any corrections or updates, e.g. addition of post office box 	
CONCLUSIONS	<ul style="list-style-type: none"> Sarah & Bob will coordinate getting the changes to the company that originally printed brochures for SOY Bob will research alternative printing company 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Order more brochures	Sarah	6/2007

BOARD MEMBERSHIP

ALL

DISCUSSION	<ul style="list-style-type: none"> the need to start considering a search for new members remains 	
	<ul style="list-style-type: none"> Jamie expressed concern about members rotating off the board in the next 1 –2 years. Jamie stated the importance of having continuity built in the board membership Sarah & Fred agreed with Jamie It was noted that because the current board is a working board with no paid staff, it would be important for some of the longer-term members to remain on the board Sarah offered the consideration of officers not serving in the same capacity/office for more than two terms 	
	<ul style="list-style-type: none"> It was acknowledged that there is a difficulty to attract/recruit new members 	
	<ul style="list-style-type: none"> Bob suggested finding volunteers that can work with SOY on specific tasks, e.g. facilitator, e-mail monitoring. 	
CONCLUSIONS	<ul style="list-style-type: none"> Members to start considering persons to invite to the board or to work as volunteers 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Invite persons to next board meeting who might be interested in serving	All	6/2007

OBSERVERS	None
RESOURCE PERSONS	None
SPECIAL NOTES	Sarah tendered her resignation as an officer & board member effective immediately
	The next board meeting was set for June 5, 2007 at 7:30 PM at Ernie's office space
	Meeting adjourned 8:30 PM