



# Meeting Title: Regular/Monthly Board Meeting

RECAP

07/09/07

7:30 PM

FCN OFFICE SPACE

|                   |  |
|-------------------|--|
| MEETING CALLED BY | Marianne Brouillette (Treasurer)   |
| TYPE OF MEETING   | Regular/Monthly Board Meeting  |
| FACILITATOR       |  |
| NOTE TAKER        | Leo Monroe, Secretary  |
| TIMEKEEPER        |  |
| ATTENDEES         | Marianne Brouillette (Treasurer), Leo Monroe (Secretary), Robert (Bob) Dunn via conference call, Jamie Maury |

Guest: Jonie Blinman, Kristin Pittman  
 Absent: Fred Richter, Holland Morgan

Introductions took place for guests invited by Leo

## Agenda topics

### AGENDA / MINUTES PRESENTATION

MARIANNE

|              |  |          |
|--------------|--|----------|
| DISCUSSION   | <ul style="list-style-type: none"> <li>June 2007 Board Meeting Minutes were presented.</li> </ul>  |          |
| CONCLUSIONS  | <ul style="list-style-type: none"> <li>Minutes – Motion made to accept; it was seconded; a vote taken; motion passed. Minutes accepted.</li> </ul> |          |
| ACTION ITEMS | PERSON RESPONSIBLE   | DEADLINE |
| N/A          |  |          |

### FINANCIAL REPORT

MARIANNE

|              |   |          |
|--------------|---|----------|
| DISCUSSION   | <ul style="list-style-type: none"> <li>Printed report not available, pending bank statement</li> <li>All bills in paid status: cell phone &amp; recent drug screen tests</li> </ul> |          |
| CONCLUSIONS  | <ul style="list-style-type: none"> <li>Balance as of 7/9/07 = \$6360.05</li> </ul>  |          |
| ACTION ITEMS | PERSON RESPONSIBLE  | DEADLINE |
| N/A          |   |          |

### ACTION HISTORY LOG

ALL

|              |  |           |
|--------------|--|-----------|
| DISCUSSION   | <ul style="list-style-type: none"> <li>No log available -- No pending issue or action items</li> </ul> |           |
| CONCLUSIONS  |  |           |
| ACTION ITEMS | PERSON RESPONSIBLE   | DEADLINE  |
| Generate log | Bob  | July 2007 |

### DASHBOARD REPORT

ALL

|             |   |  |
|-------------|---|--|
| DISCUSSION  | <ul style="list-style-type: none"> <li>Written report not available</li> </ul>  |  |
| CONCLUSIONS | <ul style="list-style-type: none"> <li>Needed information for dashboard report</li> <li>Need Facilitator summaries</li> </ul> |  |



|   | <ul style="list-style-type: none"> <li>Bob will monitor the phone in June – July</li> </ul> |           |
|---|---|-----------|
| ACTION ITEMS                                | PERSON RESPONSIBLE  | DEADLINE  |
| Acquire facilitators' summaries & phone log | Bob   | June 2007 |

**BOARD MEMBERSHIP**

ALL

| <b>DISCUSSION</b>  | <ul style="list-style-type: none"> <li>The need to search for new members remains</li> <li>Need someone who could serve as a spokesperson for SOY in the public</li> <li>Bob &amp; Jamie referenced persons that each had contacted</li> </ul> |          |
|--------------------|--|----------|
| <b>CONCLUSIONS</b> | Members to start considering persons to invite to the board or to work as volunteers   |          |
| ACTION ITEMS       | PERSON RESPONSIBLE   | DEADLINE |
| N/A                |  |          |

**VOLUNTEERS: NEW FACILITATORS/OTHERS**

ALL

| <b>DISCUSSION</b>  | <ul style="list-style-type: none"> <li>Jonie &amp; Kristin identified their past work w/youth &amp; youth related organizations &amp; events</li> <li>-Both expressed interest in further pursuing volunteer activities with SOY</li> <li>Leo presented for the guests general information about SOY &amp; direction of the organization</li> <li>Jamie presented a history of the organization</li> <li>Jamie said that he has spoken with someone who might be able to facilitate communications with a high school youth group</li> </ul> |          |
|--------------------|--|----------|
| <b>CONCLUSIONS</b> | Continue searching for volunteers  |          |
| ACTION ITEMS       | PERSON RESPONSIBLE   | DEADLINE |
| N/A                |  |          |

**REVIEW OF FACILITATOR APPLICATION**

ALL

| <b>DISCUSSION</b>  | <ul style="list-style-type: none"> <li>Tabled</li> </ul> |          |
|--------------------|--|----------|
| <b>CONCLUSIONS</b> |  |          |
| ACTION ITEMS       | PERSON RESPONSIBLE                                       | DEADLINE |
| N/A                |  |          |

**OUTREACH/YOUTH & HIGH SCHOOL MEETINGS**

ALL

| <b>DISCUSSION</b>  | <ul style="list-style-type: none"> <li>No new communications with the school groups</li> <li>No new communications with the school superintendent</li> <li>RE: Police Liaison, Leo reported that no new meeting has been held. Meetings pending availability of police department liaison representative</li> <li>Leo reported that the FCN website has a link on which persons may click so to report any concerns related to an experience with law enforcement</li> </ul> |          |
|--------------------|--|----------|
| <b>CONCLUSIONS</b> | <ul style="list-style-type: none"> <li>Marianne will investigate setting a meeting with the superintendent</li> <li>Continue to remain available for youth &amp; participation in outreach opportunities</li> </ul>  |          |
| ACTION ITEMS       | PERSON RESPONSIBLE   | DEADLINE |
| N/A                |  |          |

**LETTERS/VOLUNTEER RESPONSE &  
INTRODUCTORY**

FRED



|              |  |          |  |
|--------------|--|----------|--|
| DISCUSSION   | <ul style="list-style-type: none"> <li>▪ Tabled</li> </ul> |          |  |
| CONCLUSIONS  |  |          |  |
| ACTION ITEMS | PERSON RESPONSIBLE   | DEADLINE |  |
| N/A          |  |          |  |

**MEDIA**

**ALL**

|   |  |           |  |
|---|--|-----------|--|
| DISCUSSION  | <ul style="list-style-type: none"> <li>▪ SOY news article for submission to FCN Newsletter for August '07 missed</li> <li>▪ Kristin stated that she would be willing to help with future newsletter submissions</li> </ul>   |           |  |
|   | <ul style="list-style-type: none"> <li>▪ Brochures: Bob has worked with Spanish Moss to create the updates for the brochures.</li> <li>▪ 5000 brochures have been ordered through Spanish Moss</li> <li>▪ Bob generated an 8-1/2 x 11 flyer/poster. Marianne presented a color print.</li> <li>▪ Jamie suggested including an image of an African-American</li> <li>▪ Bob stated that more image files would be needed to reflect diversity on the flyer. He didn't have access to such image files at the time of producing the flyer.</li> <li>▪ Jonie suggested using scanned images that SOY could generate. She is willing to help with modifying the flyer</li> <li>▪ Jamie suggested having an ad/listing of SOY placed in <u>Connect Savannah</u></li> <li>▪ Jonie likewise referenced a magazine/paper called <u>Murmur</u></li> <li>▪ Marianne reported that she spoke w/Chatham Area Transit (CAT) RE: posting an ad/listing on the interior electronic board of public buses/transportation</li> </ul> |           |  |
| CONCLUSIONS   | <ul style="list-style-type: none"> <li>▪ Motion made to pursue advertisement in Connect Savannah, Murmur, &amp; buses; it was seconded; a vote taken; motion passed.</li> <li>▪ Leo to submit a thank you letter to Spanish Moss for its assistance in modifying &amp; printing the brochures at minimal cost</li> </ul>   |           |  |
| ACTION ITEMS  | PERSON RESPONSIBLE   | DEADLINE  |  |
| Proceed with investigating method/process of advertisements | Jonie, Jamie, Marianne   | July 2007 |  |

**ALTERNATIVE YOUTH MEETING SPACE**

**HOLLAND**

|   |  |           |  |
|---|--|-----------|--|
| DISCUSSION                              | <ul style="list-style-type: none"> <li>▪ Holland's researching an opportunity with at a Methodist Church</li> <li>▪ Further discussion tabled</li> </ul> |           |  |
| CONCLUSIONS                             | <ul style="list-style-type: none"> <li>▪ SOY board &amp; youth group meetings are now taking place at FCN office space</li> </ul>                        |           |  |
| ACTION ITEMS                            | PERSON RESPONSIBLE   | DEADLINE  |  |
| Continue research into Methodist Church | Holland  | July 2007 |  |

**PROGRAM COORDINATOR POSITION**

|   |   |          |  |
|---|---|----------|--|
| DISCUSSION  | <ul style="list-style-type: none"> <li>▪ The coordinator position remains vacant</li> </ul> |          |  |
| CONCLUSIONS   | <ul style="list-style-type: none"> <li>▪ Action/further discussions tabled</li> </ul>       |          |  |
| ACTION ITEMS  | PERSON RESPONSIBLE  | DEADLINE |  |
| Monitor coverage of tasks that coordinator would address to ensure youth are served | All   |          |  |

**FUNDS FOR YOUTH GROUPS**

|             |  |  |  |
|-------------|--|--|--|
| DISCUSSION  | <ul style="list-style-type: none"> <li>▪ Tabled</li> </ul> |  |  |
| CONCLUSIONS |  |  |  |



| ACTION ITEMS  | PERSON RESPONSIBLE | DEADLINE |
|---|--------------------|----------|
| Prepare information narrative about funding opportunity | Jamie              | 7/2007   |
| Review & update the application & awarding process      | All                | 7/2007   |

SAVANNAH PRIDE

ALL

| <b>DISCUSSION</b>                             | <ul style="list-style-type: none"> <li>Bob reported that he has the application for a booth</li> <li>Marianne is researching commercial liability insurance coverage, which the organization needs as part of its operation , but also, verification of coverage is an aspect of the Pride booth application</li> </ul> |          |
|---|---|----------|
| <b>CONCLUSIONS</b>                            | <ul style="list-style-type: none"> <li>Savannah Pride application &amp; liability insurance are needed</li> </ul>   |          |
| ACTION ITEMS                                  | PERSON RESPONSIBLE  | DEADLINE |
| Acquire a second quote on liability insurance | Marianne  | 7/2007   |
| Submit Pride application                      | Bob   | 8/2007   |

EDUCATOR'S CONFERENCE

ALL

| <b>DISCUSSION</b>  | <ul style="list-style-type: none"> <li>Tabled</li> </ul> |          |
|--------------------|--|----------|
| <b>CONCLUSIONS</b> |  |          |
| ACTION ITEMS       | PERSON RESPONSIBLE                                       | DEADLINE |
| N/A                |  |          |

OTHER

ALL

| <b>DISCUSSION</b>                         | <ul style="list-style-type: none"> <li>Bob received soft (discs) &amp; hard (prints) copies &amp; files of past SOY documents and records from Ernie, former board member &amp; president</li> <li>-Bob is sorting the material &amp; will submit copies to Marianne &amp; Leo</li> <li>Marianne received soft (discs) &amp; hard (prints) copies &amp; files of past SOY documents and records from Gene, former Stand Out adviser &amp; facilitator</li> <li>-Marianne is sorting the material for archive purposes</li> <li>SOY needs to locate the banner &amp; unused t-shirts that were at the booth last year at Savannah Pride</li> <li>Kristin &amp; Jonie suggested advertisements of businesses/sponsors on t-shirts for SOY &amp; contacting potential sponsors directly</li> </ul> |          |
|---|---|----------|
| <b>CONCLUSIONS</b>                        | <ul style="list-style-type: none"> <li>Leo agreed to send an e-mail to persons asking about the banner &amp; t-shirts</li> </ul>  |          |
| ACTION ITEMS                              | PERSON RESPONSIBLE  | DEADLINE |
| Send e-mail RE: missing banner & t-shirts | Leo   | 7/2007   |

|                         |  |
|-------------------------|--|
| <b>OBSERVERS</b>        | Meeting adjourned 8:30 PM  |
| <b>RESOURCE PERSONS</b> | None   |
| <b>SPECIAL NOTES</b>    | The next board meeting was set for August 7, 2007 at 7:30 PM at FCN's office space |